

## 11. Appendices

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### **Travel Guide For Travelling To And From .....**

Include in the Travel Guide:

#### **Travelling by Foot**

#### **Travelling by Bicycle**

Include:

Local routes and links to national routes

Contact details about cycling routes Sustrans 01207 281 259

Availability of the Tyneside Cycling map from LA TPC

#### **Travelling to Public Transport**

#### **Travelling to by Bus**

#### **Travelling by Metro**

#### **Travelling by Motorcycle**

#### **Travelling by Taxi**

#### **Travelling by Car (include details of Car Share scheme)**

#### **Access for those with mobility difficulties**

#### **Map to show location**

#### **Useful numbers**

e.g Traveline (for public transport times and fare information – all operators)

0870 608 2 608

UCall – 0191 20 20 604

**Please complete this form (pg. 24), photocopy it and return it to :**

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**Travel Plan for:** (name of business).....

**Address:** .....

.....

**Number of employees** .....

**Telephone number:**..... **Email :** .....

**Your Travel Plan contact will be:**.....

**Position within organisation:** .....

**The role of the Travel Plan contact will be to:**

- Be the point of contact in your office for Travel Plan information
- Provide information to your employees and visitors about methods of transport to and from your office
- Provide information about how your employees and visitors travel to and from your office

- Attend meetings of the Forum / Business Group to discuss operational issues on the Business Park, which will include transport
- Identify from the Action Plan what your organisation could do to support your Travel Plan. You may like to summarise your actions in the table below, or you could modify the Action Plan found earlier.

<b>Measures / Actions</b>	<b>Partners</b>	<b>Achieved by when?</b>

For further information about how you can develop your Travel Plan then contact:

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